



**Bank Note Paper Mill India Private Limited**  
**Registered & Corporate office: Paper Mill Compound,**  
**Entry Gate 1, Note Mudran Nagar,**  
**Mysore-570003**  
**CIN:U21090KA2010PTC055475.**

**Standard Biding Document (SBD)**

Not Transferable

Tender Document for – **Supply of double side adhesive tape rolls**

**Tender No. BNPM/TEN/double side tape/ 285/2017-18 dated 14.11.2017**

The Tender Document contains **36** Pages

The Tender Document is sold to

|                                |
|--------------------------------|
| M/s .....                      |
| Address<br>.....<br>.....<br>- |

Details of Contact person in BNPM regarding this tender

Name: Mrs. Shiva Sharma

Designation: Deputy Manager

Address      Administrative office Building,  
Entry Gate 1, Paper Mill Compound,  
Note Mudran Nagar,  
Mysore – 570003, Karnataka, India  
Phone 0821-2401 180  
Email: [ssharma@bnpmindia.com](mailto:ssharma@bnpmindia.com)  
Website: [www.bnpmindia.com](http://www.bnpmindia.com)





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**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

Paper Mill Compound, Note Mudran Nagar  
Mysore-570003

Tele: 0821-2401 180; Fax No : 0821-2581 154

Email [ssharma@bnpmindia.com](mailto:ssharma@bnpmindia.com), website: www.bnpmindia.com

(Name, address, telephone no., Fax, e-mail, website etc. of the Unit)

BNPM/TEN/ double side tape/ 285/2017-18, Dated: 14-11-2017

1. Sealed tenders are invited in two parts (Techno-commercial & Financial) from eligible and qualified tenderers for supply of following Goods:

| S.No | Brief Description of Goods/ Services | Qty with units | Earnest Money Deposit (Rs.) |
|------|--------------------------------------|----------------|-----------------------------|
| 1    | Supply of double side adhesive tape  | 1000 rolls     | 6,000/-                     |

|   |  |
|---|--|
| Tender Number   | BNPM/TEN/ double side tape/<br>285/2017-18, Dated: 14-11-2017  |
| Type of Tender (Two Bid/PQB/EOI Etc.)   | Two Bid  |
| Tender fee  | Rs 1000/-  |
| Closing date and time for receipt of tenders                                  | 28-11-2017 1500 hours.   |
| Place of receipt of tenders.  | Administrative Office Building,<br>Entry Gate 1, Paper Mill Compound,<br>Note Mudran Nagar,<br>Mysuru-570003 |
| Time and date of opening of Techno-commercial bid                             | 28-11-2017 1530 hours.   |
| Place of opening of tenders   | Administrative Office Building,<br>Entry Gate 1, Paper Mill Compound,<br>Note Mudran Nagar,<br>Mysuru-570003 |
| Nominated Person/Designation to receive the Bulky Tender (Clause 21.1 Of GIT) | Mrs. Shiva Sharma , Deputy Manager   |

2. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website mentioned above for further details.
3. Tender documents may be purchased on payment of non-refundable fee of Rs. 1000/- per set in the form of account payee demand draft drawn on a scheduled commercial bank in India, in favour of Bank Note Paper Mill India Private Limited payable at Mysore.

4. If requested, the tender documents will be mailed by Registered Post/ Speed Post to the domestic tenderers, for which extra expenditure per set will be Rs. 200/- for domestic post. The tenderer is to add the applicable postage cost in the non-refundable fee mentioned in Para 3 above.
5. Tenderer may also download the tender documents from the web site [www.bnpmindia.com](http://www.bnpmindia.com) and submit its tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned in Para 3 above.
6. Submission of tender shall be as follows

**The tender shall contain sealed envelope - 1 consisting of**

- i) Cost of bidding document in the form of crossed Demand draft in a separate envelope (Applicable for bidders who have downloaded the bids from BNPM's website)
- ii) Earnest Money Deposit in the form of crossed Demand draft in a separate envelope
- iii) Technical details/documents specified in technical part
- iv) Documents to establish conformity with Bidder's Qualification/Eligibility criteria, PAN details and GST registration certificate
- v) **One SAMPLE roll of double side adhesive tape**
- vi) All documents should be sealed and stamped.

**Envelope -1 shall be superscribed as "TECHNO-COMMERCIAL BID - Tender No. BNPM/TEN/ double side tape/ 285/2017-18 dated 14-11-2017 for Supply of double side adhesive tape"**

**ii) The tender shall contain sealed envelope - 2 consisting of**

- i) Schedule of Prices duly filled in.

**Envelope -2 shall be superscribed as "PRICE BID - Tender No. BNPM/TEN/ double side tape/ 285/2017-18 dated 14-11-2017 for Supply of double side adhesive tape"**

***Both envelopes shall be kept in third sealed envelope super scribed as- "Tender No. BNPM/CO/ double side tape/ 285/2017-18 dated 14-11-2017 for Supply of double side adhesive tape, not to be opened before 28.11.2017.***

7. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

Address: Bank Note Paper Mill India Private Limited  
Administrative office Building,  
Entry Gate 1, Paper Mill Compound,



**NIT**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: I

**NOTICE INVITING TENDER**

SHEET 3 OF 3

Note Mudran Nagar,  
Mysore – 570003, Karnataka.

In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organisation, the tenders will be sold/received/ opened on the next working day at the appointed time.

8. The tender documents are not transferable.

Yours Faithfully,

(Alok Kumar)  
Deputy General Manager



## Section II: General Instructions to Tenderers (GIT)

This section-II shall be downloaded from website: [www.bnpmindia.com](http://www.bnpmindia.com) under the section "Corporate Actions" and signed & stamped and submitted along with the Techno-Commercial Bid –Part II as acceptance of terms and conditions. ***(Offer without the copies of section-II shall liable to be rejected).***



The following Special Instructions to Tenderers will apply for this tender. These special instructions will modify/substitute/supplement the corresponding General Instructions to Tenderers (GIT) incorporated in tender. The corresponding GIT clause numbers have also been indicated in the text below: In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.

| SI No | GIT Clause No | Topic                     | Substitution / Replaced by |
|-------|---------------|---------------------------|----------------------------|
| 1.    | 12.5 and 12.6 | Tender Prices             | 1.0                        |
| 2.    | 12.11         | Octroi and Local Taxes    | 2.0                        |
| 3.    | 35.0          | Evaluation Criteria       | 3.0                        |
| 4.    | 52.0          | Tenders Involving Samples | 4.0                        |

**1. TENDER PRICES:**

Tenderer shall quote strictly in INR and as per the attached price schedule. The quoted prices should be inclusive of all taxes & duties.

**2. OCTROI AND LOCAL TAXES:**

BNPM has obtained exemption from the tax payable on entry of goods (Entry Tax) for use in implementation of paper manufacturing project.

**3. EVALUATION CRITERIA:**

(i) Techno-commercial bid / Pre Qualification bid shall be opened together and however, the Techno-commercial bid of pre-qualified bidder who meets the eligibility criteria shall be scrutinised and evaluated by the competent committee/ authority with reference to the parameters prescribed in the tender document. Subsequently, in the second stage the financial bids of only technically acceptable offers as decided in first stage shall be opened for further scrutiny and evaluation. Intimation regarding opening of financial bids shall be given to acceptable tenderers to enable them to attend the financial bid opening, if they so desire.

(ii) The method of evaluation of bidder for awarding the Contract shall be on consolidated grand total offered by the bidder and will be decided taking into consideration of the total offered price for delivery up to BNPM, Mysore.

**5.** Corrigendum/ Addendum, if any, including clarifications provided during pre-bid meeting shall be hosted on Company's website ([www.bnpmindia.com](http://www.bnpmindia.com)) only.

**6.** The Company discourages the engagement of agents for brokering contracts and hence intending bidders are requested to take note of the above that engagement of agents for brokering contracts may result in dis-qualification.

**Following clauses in GIT are not applicable.**

| SI No | GIT Clause No                      | Topic  | Substitution / Replaced by |
|-------|------------------------------------|--|----------------------------|
| 1.    | 8.0                                | Pre-Bid Meeting                                  | Not Applicable             |
| 2.    | 12.3 & 12.6                        | Tender Prices                                    | Not Applicable             |
| 3.    | 13                                 | Indian Agent                                     | Not Applicable             |
| 4.    | 14.3, 14.4,<br>14.5, 14.6,<br>14.7 | Firm Price/Variable Price                        | Not Applicable             |
| 5.    | 32                                 | Conversion of tender currencies to Indian rupees | Not Applicable             |
| 6.    | 33                                 | Schedule wise evaluation                         | Not Applicable             |
| 7.    | 50                                 | Rate Contract Tenders                            | Not Applicable             |
| 8.    | 53                                 | Expression of Interest (EOI) Tenders             | Not Applicable             |
| 9.    | 54                                 | Tenders for Disposal of Scrap                    | Not Applicable             |
| 10.   | 55                                 | Development and indigenization Tenders           | Not Applicable             |



|            |   |              |
|------------|---|--------------|
| <b>GCC</b> | <b>BANK NOTE PAPER MILL INDIA PRIVATE LIMITED</b> | SECTION: IV  |
|            | <b>GENERAL CONDITIONS OF CONTRACT</b>             | SHEET 1 OF 1 |

**Section IV: General Conditions of Contract (GCC)**

This section-II shall be downloaded from website: [www.bnpmindia.com](http://www.bnpmindia.com) under the section "Corporate Actions" and signed & stamped and submitted along with the Techno-Commercial Bid –Part II as acceptance of terms and conditions. ***(Offer without the copies of section-II shall liable to be rejected)***



The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/substitute/supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

| SI No | GCC Clause No                    | Topic                      | Substitution/ Replaced by |
|-------|----------------------------------|----------------------------|---------------------------|
| 1     | 10                               | Terms of Delivery          | 1                         |
| 2     | 22, 22.1, 22.2, 22.3, 22.4, 22.6 | Terms and Mode of Payments | 2                         |

**Following clauses in GCC are not applicable**

|   |      |                         |                |
|---|------|-------------------------|----------------|
| 3 | 11.3 | Transportation of Goods | Not Applicable |
| 4 | 13   | Spare Parts             | Not Applicable |
| 5 | 36   | Integrity Pact          | Not Applicable |

**1. Delivery Period:**

(i) Delivery shall be made as and when required within 1 Week on receipt of delivery schedule from BNPM.

(ii) It is responsibility of the supplier to arrange transportation and supply the material on DAP Destination basis. BNPMIPL requires material on **DAP, Engineering Stores, BNPM, Note Mudran Nagar, Mysore basis only**. The quoted price should be inclusive of Transit Insurance.

**2. Terms and Mode of Payments**

100% payment shall be released only on receipt and acceptance of material by the consignee at destination and on production of all required documents by the supplier. Statutory deductions as applicable will be deducted from the gross bill amount.

Payments to suppliers shall be made by account payee cheque or through ECS in INR only.

**3. Materials not meeting our specification will be rejected outright and the rejected material shall be taken back within 7 days at the cost and risk of the supplier and replacement should be made within 7 days from the date of intimation. No payment shall be made for rejected item.**



**LOR****BANK NOTE PAPER MILL PRIVATE LIMITED**

SECTION: VI

**LIST OF REQUIREMENTS**

SHEET 1 OF 1

| Schedule No. | Brief Description of Goods/ Services | Qty.                                | Earnest Money Desposit (Rs.)          |
|--------------|--------------------------------------|-------------------------------------|---------------------------------------|
| 1            | Supply of double side adhesive tape  | 1000 rolls (approx. 50,000 meters.) | 6,000/-<br>(Rupees six thousand only) |

**Place of Delivery:**

Bank Note Paper Mill India Private Limited  
Note Mudran Nagar  
Mysore-570003



**TS**

**BANK NOTE PAPER MILL PRIVATE LIMITED**

SECTION: VII

**TECHNICAL SPECIFICATIONS**

SHEET 1 OF 1

- a) Product: Double side adhesive tape
- b) Meters/ coil: 50 meters
- c) Backing material: Non- woven
- d) Adhesive: Tackified acrylic
- e) Width of tape: 50 mm.
- f) Total thickness: 0.2 mm. (maximum)
- g) Colour: Colourless



1. **Quality:** Quality is essence of this tender. The bidder shall supply the material as per the specification mentioned in Section VII – Technical Specifications. The material supplied will be inspected at our factory. Quantity as ascertained on receipt of above material at our site will be treated as quantity supplied wherever the package/materials are received intact.
2. We will supply the material strictly as per specifications and compliance statement given below:

| SI No | Requirements of BNPM   | OFFERED by the party (YES/No) | DEVIATION (if any) |
|-------|--|-------------------------------|--------------------|
| 1     | Supply of item as per the specification in Schedule VI above |                               |                    |
| 2     | Delivery Schedule as mentioned                               |                               |                    |
| 3     | Performance Security clause as given the tender              |                               |                    |
| 4     | Payment terms as mentioned in the tender                     |                               |                    |

Authorized signatory & stamp

(To be signed & stamped and submitted along with Techno-commercial Bid Part –I)



The pre-qualification criteria for the same are given as under:

Individual/ firm/ company/ corporate other than limited company/OEM/ authorised distributor of OEM intending to bid should be bonafide, experienced, technically competent, resourceful and financially sound to carry out the assigned order.

The bidder should be:-

- a) Registered under GST.
- b) Having valid permanent Income Tax A/c No. as allotted by the Income Tax Authority of Government of India.
- c) Not blacklisted/ debarred by BNPM/ Bharatiya Reserve Bank Note Mudran (P) Limited (BRBNMPL) / Security Printing & Minting Corporation of India Limited (SPMCIL) or any Govt. Departments and

d) **The detailed qualifying criteria are furnished below:**

**1) Experience & Past Performance:**

Bidder should have supplied similar item during any one year in last five years ending 31.10.2017 and should be present in the business of same field.

**2) Financial Standing:-**

Firm should be financially sound and not a loss making company or BIFR company.

**(Bidder shall qualify all the i.e., technical, financial and other pre-qualification criteria)**

**Note -1:**

All experience, past performance and capacity/ capability related/ data should be certified by the authorised signatory of the bidder firm. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder may be verified from the parties for whom work has been done.

**Documents to be submitted in support of Pre-qualification Criteria**

The following documents should be submitted by the firm to prove the pre-qualification criteria.

- a) Company's Profile including details along with copy of following documents:
  - a) Certificate of Incorporation/ Registration
  - b) Constitution of business, in case of business in individual name
  - c) Partnership deed , in case of partnership
  - d) Memorandum of Association and Articles of Association, in case of Limited company
  - e) Memorandum of Association by corporate other than Limited company
- b) In support of technical standing copy of purchase order/work order/agreement and/ or work completion certificate issued by competent authority of the customer duly certified by authorised signatory.

**QC****BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: IX

**QUALIFICATION/ELIGIBILITY CRITERIA**

SHEET 2 OF 2

- c) In support of financial standing copies of audited balance sheets and Profit & Loss account should be certified by authorised signatory. In case of unaudited balance sheet, same should be certified by certified accountant's e.g. Chartered Accounts (CA) in India and Certified Public Accountant/ Chartered Accountants of other countries.
- d) Declaration that the firm has not been blacklisted/ debarred by BNPMIPL/ BRBNMPL /SPMCIL or any Govt. Departments duly signed by authorised signatory. (Annexure I)
- e) Acceptance to GIT, SIT, GCC and SCC (Annexure II)
- f) Compliance Format (Annexure III)
- g) Copies of PAN and GST certificate to be submitted along with the bid.
- h) Format for the annexures indicated in the preceding paragraphs are available in section XX which the bidder may refer to.
- i) Any other relevant document the firm wishes to submit

Bidder to furnish stipulated documents in support of qualifying criteria. Non-submission or incomplete submission of documents may lead to rejection of offer.



**TF**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: X

**(ACCEPTANCE OF TERMS & CONDITIONS)**

SHEET 1 OF 1

To

Date \_\_\_\_\_

Bank Note Paper Mill India Private Limited  
Administrative Building, Entry Gate 1,  
Paper Mill Compound,  
Note Mudran Nagar,  
Mysore - 570003

Ref: Your Tender document No.....dated.....

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. -----, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (description of goods and services) in conformity with your above referred document for the sum as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V- "Special Conditions of Contract", for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to -----, as required in the GIT clause 19, read with modification, if any in Section-III -"Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

(Signature with date)

(Name and designation)

Duly authorized to sign tender for and on behalf of

Bidder shall use this covering letter while submitting the offer.





**SP****BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION XI

**SCHEDULE OF PRICE**

SHEET 1 OF 1

**Tender No. : BNPM/TEN/Double side tape/ 285/ 2017-18 dated 14.11.2017**

| S.No  | Description                         | Qty (Nos.)                 | HSN code | Unit Price (per roll) | P&F, freight Charges if any | GST @ .... % | Unit price incl. GST | Grand total inclusive of all taxes and duties (FOR Mysore site) |
|---|-------------------------------------|----------------------------|----------|-----------------------|-----------------------------|--------------|----------------------|---|
| A   | B                                   | C                          | D        | E                     | F                           | G            | H                    | I = H * C   |
| 1   | Supply of double side adhesive tape | 1000 rolls (50 meter/roll) |          |                       |                             |              |                      |   |
| <b>Grand total inclusive of all taxes and duties (In figures)</b> |                                     |                            |          |                       |                             |              |                      |   |
| <b>Grand total inclusive of all taxes and duties (In words)</b>   |                                     |                            |          |                       |                             |              |                      |   |

|              |   |              |
|--------------|---|--------------|
| <b>QUEST</b> | <b>BANK NOTE PAPER MILL INDIA PRIVATE LIMITED</b> | SECTION: XII |
|              | <b>QUESTIONNAIRE</b>                              | SHEET 1 OF 1 |

The tenderer should furnish specific answers to all the questions/ issues mentioned below. In case a question/ issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question// issues, its tender will be liable to be ignored.

1. Brief description of goods and services offered:
2. Offer is valid for acceptance up to .....
3. Your permanent income tax A/c no. as allotted by the Income Tax Authority of Government of India  
(Please attach certified copy of your latest/ current Income Tax clearance certificate issued by the above authority)
4. Status:
  - a) Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D), New Delhi, and/ or the present BNPMIPL and/ or the Directorate of Industries of the concerned State Government for the goods quoted? If so, indicate the date upto which you are registered and whether there is any monetary limit imposed on your registration.
  - b) Are you currently registered under the Indian Companies Act, 1956 or any other similar Act?  
(Please attach certified copy (s) of your registration status etc. in case your answer (s) to above queries is in affirmative.
5. Please indicate name & full address of our Banker(s)
6. Please state whether business dealings with you currently stand suspended/ banned by any Ministry/ Dept of Government of India or by any State Govt.

.....  
 .....

(Signature with date)

(Full name, Designation & address of the person duly authorised sign on behalf of the tenderer)

For and on behalf of

.....  
 .....

(Name, address and stamp of the tendering firm)

|             |
|-------------|
| ISSUE<br>R0 |
|-------------|



**BG-  
EMD**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XIII

**BANK GUARANTEE FORM FOR EMD**

SHEET 1 OF 1

**NOT APPLICABLE**



**MAF**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XIV

**MANUFACTURER'S AUTHORIZATION FORM**

SHEET 1 OF 1

To

Bank Note Paper Mill India Private Limited  
Administrative Building, Entry Gate 1,  
Paper Mill Compound,  
Note Mudran Nagar,  
Mysore - 570003

Dear Sirs,

Ref. Your Tender document No.....dated.....

We, ....., who are proven and reputable manufacturers of ..... (name and description of the goods offered in the tender) having factories at.....hereby authorise Messrs ..... (name and address of the agent) to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We further confirm that no supplier or firm or individual other than Messrs. .... (name and address of the above agent) is authorized to submit a tender, process the same further and enter into a contract with you against your requirement as contained in the above referred tender enquiry documents for the above goods manufactured by us.

We also hereby extend our full warranty, as applicable as per clause 16 of the General Conditions of Contract read with modification, if any, in the Special Conditions of Contract for the goods and services offered for supply by the above firm against this tender document.

Yours faithfully,

[Signature with date, name and designation)

For and on behalf of Messrs

.....

[Name & address of the manufacturers]

Note: This letter of authorisation should be on the letter head of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.



**BG-PS**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XV

**BANK GUARANTEE FORM FOR PERFORMANCE SECURITY**

SHEET 1 OF 1

..... (Insert: Bank's Name, and Address of Issuing Branch or Office)

Beneficiary:

Bank Note Paper Mill India Private Limited  
Administrative Building, Entry Gate 1,  
Paper Mill Compound, Note Mudran Nagar,  
Mysore - 570003

Date:.....

Performance Guarantee No.:

WHEREAS.....(name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of LOI (Letter of Intent) no..... dated ..... to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said LOI that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the LOI;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of ..... (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay Bank Note Paper Mill India Private Limited up to the above amount upon receipt of its first written demand, without Bank Note Paper Mill India Private Limited having to substantiate its demand.

This guarantee will remain in force for a period of sixty days after the currency of this contract and any demand in respect thereof should reach the Bank not later than the above date.

.....  
(Signature of the authorized officer of the Bank)  
Name, authorisation/ signature no. and designation of the officer  
Seal, name & address of the Bank and address of the Branch



**CF**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XVI

**CONTRACT FORM**

SHEET 1 OF 1

**NOT APPLICABLE TO THIS TENDER DOCUMENT**



|            |  |               |
|------------|--|---------------|
|            | <b>BANK NOTE PAPER MILL INDIA PRIVATE LIMITED</b>      | SECTION: XVII |
| <b>LOA</b> | <b>LETTER OF AUTHORITY FOR ATTENDING A BID OPENING</b> | SHEET 1 OF 1  |

(Refer to clause 24.2 of GIT)

The Chief General Manager  
Address

**Subject: Authorization for attending bid opening on---- - ---(date) in the Tender of .....**

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf (Bidder) in order of preference given below.

| Order of Preference   | Name | Specimen Signatures |
|---|------|---------------------|
| 1.  |      |                     |
| 2.  |      |                     |
| Alternate Representative  |      |                     |
|   |      |                     |
|   |      |                     |
| Signature of Bidder or Officer authorised to sign the bid on behalf of Bidder |      |                     |

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.



**SA**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XVIII

**SHIPPING ARRANGEMENTS FOR LINER CARGOES**

SHEET 1 OF 1

**NOT APPLICABLE TO THIS TENDER DOCUMENT**





**PB**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: XIX

**PROFORMA OF BILLS FOR PAYMENTS**

SHEET 1 OF 1

**NOT APPLICABLE TO THIS TENDER DOCUMENT**



|            |   |              |
|------------|---|--------------|
| <b>APQ</b> | <b>BANK NOTE INDIA PAPER MILL PRIVATE LIMITED</b> | SECTION: XX  |
|            | <b>APPLICATION- PRE-QUALIFICATION</b>             | SHEET 1 OF 5 |

**Instructions to the Applicants for Furnishing Information  
As A Part of Pre-Qualifications Tender Notice**

1. Intending applicants are required to submit their full bio-data giving details about their organization, location of manufacturing units, experience, technical personnel in their organization, spare capacity competence and adequate evidence of their financial standing etc. in the enclosed format which will be kept confidential.
2. While deciding upon the selection of firms, great emphasis will be given on the ability and competence of applicants to do good quality works within the specified time schedule and in close coordination with other agencies, besides the rate structure of the items.
3. Decision of the Company in regard to selection of firms for issue of tender forms will be final. The Company is not bound to assign any reason thereof.
4. The application shall be signed by person / persons on behalf of the organization having necessary authorization / Power of Attorney to do so.
5. If the space in the proforma is insufficient for furnishing full details, such information may be supplemented on separate sheets of paper stating therein the part of the proforma and serial number. Separate sheets shall be used for each part.
6. Applications containing false and /or inadequate information are liable for rejection.



|            |   |              |
|------------|---|--------------|
| <b>APQ</b> | <b>BANK NOTE INDIA PAPER MILL PRIVATE LIMITED</b> | SECTION: XX  |
|            | <b>APPLICATION- PRE-QUALIFICATION</b>             | SHEET 2 OF 5 |

To:

Managing Director  
 Bank Note Paper Mill India Private Limited  
 Administrative Building, Entry Gate 1,  
 Paper Mill Compound,  
 Note Mudran Nagar,  
 Mysore - 570003

I / We have read and understood the Pre-qualification tender notice and instructions to the applicants and apply herewith for pre-qualification. . I / We furnish the information in the prescribed format including supplementary sheets from .....for your consideration. I/We do declare that the information furnished is correct and true to the best of my/our knowledge and belief.

Yours faithfully

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_  
 \_\_\_\_\_

Seal

---



**BASIC INFORMATION**

|    |   |                   |
|----|---|-------------------|
| 1  | Name of the applicant / organization and address of the registered office/business office.  |                   |
| 2  | (a) Whether bidder is OEM<br>(b) Address of the manufacturing facility in India<br>(c) Annual Capacity of manufacturing facility  | Yes / No          |
| 3  | Type of the organization (whether Sole Proprietorship / Partnership / Private Limited / Limited or Cooperative Body etc).   |                   |
| 4  | Name of the Proprietor / Partners / Directors of the Organization / Firm as the case may be.  | (a)<br>(b)<br>(C) |
| 5  | Details of Registration – (whether Partnership firm, Company etc) – Name of Registering Authority, Date, Registration No etc.   |                   |
| 6  | Whether registered with Government / Semi-Government / Municipal Authorities or any other Public Organization as a vendor and if yes provide details thereof.                         |                   |
| 8  | Experience in the field<br>(Enclose documentary evidence)   | _____ Years       |
| 9  | Address of office through which the proposed work will be handled and the name and designation of the Officer-in-charge.  |                   |
| 10 | Names of Bankers and their full addresses   |                   |
| 11 | Whether any civil suit / litigation arisen in the contracts executed during the last five years / being executed now. If yes, please furnish the details in the proforma given below. |                   |

| Sl. No | Name of the project and employer | Nature of work | Work Order No. and Date | Present stage of work | Value of contract | Brief details of litigation |
|--------|----------------------------------|----------------|-------------------------|-----------------------|-------------------|-----------------------------|
| 1      |                                  |                |                         |                       |                   |                             |
| 2      |                                  |                |                         |                       |                   |                             |
| 3      |                                  |                |                         |                       |                   |                             |
| 4      |                                  |                |                         |                       |                   |                             |

11. Details of Similar Works completed during last five years ending 31.10.2017.  
Number of supplementary sheets attached.

| Sl No | Description of Supply | Name & Address of Customer | PO No./ Agreement No with Date | Qty of Supply | Delivery period |
|-------|-----------------------|----------------------------|--------------------------------|---------------|-----------------|
| 1     |                       |                            |                                |               |                 |
| 2     |                       |                            |                                |               |                 |
| 3     |                       |                            |                                |               |                 |
| 4     |                       |                            |                                |               |                 |
| 5     |                       |                            |                                |               |                 |

(Enclose the Customer certificate/Documentary evidence duly attested by authorised signatory)

12. Financial Details

| Sl No | Financial Year | Average Annual Turn Over (Rs) | Profit (Rs) | Loss (Rs) |
|-------|----------------|-------------------------------|-------------|-----------|
| 1     | 2016-17        |                               |             |           |
| 2     | 2015-16        |                               |             |           |
| 3     | 2014-15        |                               |             |           |

(Enclose the certified/Audited copy of Profit and loss Account and Balance sheet as documentary evidence)

13. Has the applicant been blacklisted/ debarred by BNPMIPL/ BRBNMPL /SPMCIL or any Govt. Departments. Yes/NO



|            |   |              |
|------------|---|--------------|
| <b>APQ</b> | <b>BANK NOTE INDIA PAPER MILL PRIVATE LIMITED</b> | SECTION: XX  |
|            | <b>APPLICATION- PRE-QUALIFICATION</b>             | SHEET 5 OF 5 |

(If yes please provide the details.)

- 14. Declaration on the Firm/company/proprietor, if it is closely related to director of the BNPM Yes/No

Signature of the Applicant \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----



|            |   |                             |
|------------|---|-----------------------------|
| <b>APQ</b> | <b>BANK NOTE INDIA PAPER MILL PRIVATE LIMITED</b> | SECTION: XX                 |
|            | <b>DECLARATION</b>                                | ANNEXURE- I<br>SHEET 1 OF 1 |

**Tender No. : BNPM/TEN/ Double side tape /285/2017-18 dated 14.11.2017**

**(To be submitted on the letterhead)**

**DECLARATION**

We do hereby declare that we have not been blacklisted/ debarred by BNPMIPL/ BRBNMPL /SPMCIL or any Govt. Departments. The information provided above is correct and true to the best of my knowledge and belief. In case, at any time the information furnished is found to be false, you my disqualify/debar me/us as deemed fit.

Signature \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----



|            |   |                              |
|------------|---|------------------------------|
| <b>APQ</b> | <b>BANK NOTE INDIA PAPER MILL PRIVATE LIMITED</b> | SECTION: XX                  |
|            | <b>COMPLIANCE FORMAT</b>                          | ANNEXURE- II<br>SHEET 1 OF 1 |

**Tender No. : BNPM/TEN/ Double side tape /285/2017-18 dated 14.11.2017**

**(To be submitted on the letterhead)**

**DECLARATION**

We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC and SCC and confirm to abide to those conditions without any counter conditions.

Signature \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----





| SI No | Description                               | Requirements of BNPMIPL, Terms & conditions  | Either agreed by the firm (Yes/No) | Deviation if any |
|-------|---|--|------------------------------------|------------------|
| 1.    | General specifications                    | Items should be supplied exactly as per the given specifications mentioned in Section VII of the tender and have enclosed catalogue/brochure of the offered item   | Yes/No                             |                  |
| 2.    | Quantity:                                 | As per tender  | Yes/No                             |                  |
|       | Replacement of Rejection of materials     | In case of rejection of material supplier shall replace the rejected material within 15 days on his cost   | Yes/No                             |                  |
| 3.    | Delivery terms                            | As per section -VI   | Yes/No                             |                  |
| 4.    | Payment terms                             | Payment terms as mentioned in the tender   | Yes/No                             |                  |
| 5.    | Liquidated Damage                         | Liquidated Damage clause as mentioned in tender  | Yes/No                             |                  |
| 6.    | Warranty                                  | The items should be warranted against defects in material, design, workmanship etc. for a minimum period of 12 months from the date of supply and acceptance. During warranty period, the item should be replaced free of cost at our Store.   | Yes/No                             |                  |
| 7.    | Tender terms & conditions                 | We have gone through entire tender document thoroughly including GIT (Section II - General Instructions to Tenderer), SIT (Section III – Special Instructions to Tenderer), GCC (Section IV - General Conditions Of Contract), and SCC (Section V – Special conditions of contract) <b>and confirm that we don't have counter conditions.</b><br>We also understand that offer with counter conditions is liable for rejection | Yes/No                             |                  |
| 8.    | Customer Certificate/Documentary evidence | Purchase Order/ Work Order/ Agreement/ work completion certificate   | Submitted/<br>Not submitted        |                  |

|            |  |   |                                     |  |
|------------|--|---|-------------------------------------|--|
|            | in support of Technical pre-qualification criteria (Duly certified by signatory authority) |   |                                     |  |
| <b>9.</b>  | Certified Copy of Audited Balance Sheet and Profit & loss accounts                         | FY 2016-17<br>FY 2015-16<br>FY 2014-15  | <b>Submitted/<br/>Not submitted</b> |  |
| <b>10.</b> | Declaration  | Declaration that firm is not debarred/blacklisted                                   | <b>Submitted/<br/>Not submitted</b> |  |
| <b>11.</b> | Daclaration  | Acceptance to terms & conditions of tender  | <b>Submitted/<br/>Not submitted</b> |  |
| <b>12.</b> | Performance security / Security Deposit  | As per tender   | <b>Yes/ No</b>                      |  |
| <b>13.</b> | Enviro-friendly Packing of Product   | The product/item to be supplied should be packed in an environment- friendly manner | <b>Yes / No</b>                     |  |

Signature \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----



**ACW**

**BANK NOTE INDIA PAPER MILL PRIVATE LIMITED**

SECTION XXI

**ADDITIONAL CONDITIONS OF WORKS CONTRACT**

SHEET 1 OF 1

**NOT APPLICABLE TO THIS TENDER DOCUMENT**



**IP**

**BANK NOTE INDIA PAPER MILL PRIVATE LIMITED**

ANNEXURE- XXII

**INTEGRITY PACT**

SHEET 1 OF 1

**NOT APPLICABLE TO THIS TENDER DOCUMENT**

